

# International Payment Services

UK version



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# About Our Service

MUFG Corporate Markets has partnered with Deutsche Bank to provide you with a service that can convert your dividend into your local currency and pay them quickly and securely into your bank account.



## Benefits

There are many benefits to our International Payment Service including reduced fees, faster access to your funds and reduced risk of non-delivery or fraud.

### Benefits:

 We will charge a £5.00 administration fee (per transaction) for this service. For most shareholders living outside the UK, this will generally be cheaper than the fees charged by your local bank to convert your dividend cheque into your local currency.\*

### Receiving your funds direct into your bank account will mean:

 Your dividends are paid as cleared funds, directly to your local bank account giving you faster access to your money than waiting for a cheque to clear.

 Reduced risk of non-delivery or fraud as the funds are sent directly to your bank account, there is no risk of your dividend cheque going missing in the mail or of fraud in respect of cheques.



# Am I eligible?

**The International Payment Service is available to holders who receive individual dividend or interest payments of £10 or more. Payments of less than £10 and more than £100,000 will be paid by sterling cheque, unless otherwise agreed.**

We will pay your dividends or interest payments direct into your bank account in the currencies listed below\*:

Antigua & Barbuda – XCD	Hong Kong – HKD	Portugal – EUR
Australia – AUD	Hungary – HUF	Romania – RON
Austria – EUR	Iceland – ISK	Saint Kitts & Nevis – XCD
Bahamas – BSD	India – INR	Saint Lucia – XCD
Bahrain – BHD	Ireland – EUR	Saint Vincent & the Grenadines –
Belgium – EUR	Israel – ILS	XCD Samoa – WST
Canada – CAD	Italy – EUR	Saudi Arabia – SAR
Croatia – EUR	Japan – JPY	Singapore – SGD
Cyprus – EUR	Jordan – JOD	Slovakia – EUR
Czech Republic – CZK	Latvia – EUR	Slovenia – EUR
Denmark – DKK	Lithuania – EUR	Spain – EUR
Dominica – XCD	Luxembourg – EUR	Sweden – SEK
Estonia – EUR	Malaysia – MYR	Switzerland – CHF
Fiji – FJD	Malta – EUR	Thailand – THB
Finland – EUR	Mauritius – MUR	United States – USD
France – EUR	Mexico – MXN	
Gabon – XAF	Netherlands – EUR	
Gambia – GMD	New Zealand – NZD	
Germany – EUR	Norway – NOK	
Greece – EUR	Oman – OMR	
Grenada – XCD	Poland – PLN	

# FAQs

## **Who are MUFG Corporate Markets?**

Listed UK companies are legally required to keep up-to-date records of all their shareholders on a share register. The company you hold shares in is one of over 1,500 UK companies who have chosen us to manage their shareholder register on their behalf.

## **Who are Deutsche Bank?**

Deutsche Bank provides international payment services for commercial and personal customers.

## **How much does the service cost?**

For each dividend payment, we will deduct a £5.00 administration fee. The remaining balance will then be converted into your required currency.

## **Are there any additional charges that I need to be aware of?**

Some local banks deduct an administration fee when receiving international payments. It is your responsibility to understand any bank charges applied by your local bank, prior to agreeing to the terms and conditions of the service. We recommend that you read the terms and conditions.

## **How do I sign up to the service?**

You can sign up to the service by completing, signing and returning to us an international mandate form. Where a company provides a Share Portal, and if you are a registered user of this Share Portal, you may submit details of your international mandate online (this option is not available if you are a joint holder of shares in the company).

## **If I sign up to the service will my next dividend be paid by my chosen method in the currency requested?**

Your international mandate must reach us by no later than the record date determined by the company in respect of a dividend payment. International mandates received after that date take effect from the next dividend payment.

## **If I hold shares in more than one company can I have all my dividends paid by the same method?**

Yes, where MUFG Corporate Markets manages the company's shareholdings. You will be required to provide us with details of all the relevant companies on your international mandate.

## **What happens if my next dividend is less than the equivalent of £10?**

Payments below £10.00 will be paid by sterling cheque.

## **Can I withdraw from the service in the future?**

Yes. You can withdraw from the service at any time. However, your written withdrawal instruction must reach us before the record date prior to a dividend payment, if the service is not to apply to that dividend. Send us your instruction, in English along with your full name, address and your Investor Code (IVC) by post. Your IVC or SRN can be found on your certificate, tax voucher or dividend confirmation.

## **How will I get my tax voucher?**

Your tax voucher will be sent out to you directly at the time of the dividend.

## **What are my personal details used for?**

The details you provide us will be securely passed to Deutsche Bank to enable payments to be made. Deutsche Bank will not use your personal details for any other purpose.

## **How quickly will I receive the bank transfer?**

If you wish a payment to be made directly into your account you will receive your converted dividends two business days after dividends are paid by the company. Please be aware that this may take longer if there is a problem processing your payment or if we have been provided with insufficient or incorrect information.

## **What happens if I do not receive payment direct into my bank?**

If your direct payment fails we will check your original instructions to ensure that there were no errors when registering your mandate. Where errors are discovered we will amend and attempt payment again. If no errors were made by us, we will contact you for new payment details.

## **What do I need to do if I change banks or bank accounts?**

As soon as the details of your bank account change it is your responsibility to notify us, in writing.

Please note, we may require you to provide proof that you are a named holder on the bank account.

# How to apply



## Fill in the IPS application and bank details form:

- Fill in your details in section 1 including all joint holders
- Enter the name of the companies you would like this form to apply to in section 2
- Enter the country and currency you would like your dividends paid in section 3 (see page 5 for a list of countries and currencies)
- Enter your bank details in section 5
- All shareholders to sign in section 6



# Terms and Conditions

Welcome to the International Payment Service (the Service) from MUFG Corporate Markets (UK) Limited. This document, together with your Application and Account Details Form, sets out all the terms and conditions (Terms and Conditions) of the Service and replaces any previous terms and conditions or other documentation that you may have received. The Service is offered to holders (individuals and companies) who wish to receive their dividends or proceeds from the sale of their shares in a foreign currency. Enquiries about the Service, or these Terms and Conditions, can be made by letter to MUFG Corporate Markets, Central Square, 29 Wellington Street, Leeds, LS1 4DL, United Kingdom; by email to [ips@cm.mpms.mufg.com](mailto:ips@cm.mpms.mufg.com) or by telephoning +44 371 664 0300 from outside of the UK or 0371 664 0300.

(Calls are charged at the standard geographic rate and will vary by provider. Calls outside the United Kingdom will be charged at the applicable international rate. We are open between 9 am – 5.30 pm, Monday to Friday excluding public holidays in England and Wales).

## 1. Definitions and Interpretation

1.1 In these Terms and Conditions the following words and expressions have the meanings and interpretation set out below:

**Administration Fee** means the sum specified as such on the price list available at [mpms.mufg.com/en/for-individuals/uk/shareholders/international-payment-service/](http://mpms.mufg.com/en/for-individuals/uk/shareholders/international-payment-service/);

**Affiliate** means in respect of a party, any company which is a direct or indirect “holding Company” or “subsidiary” of that party or the direct or indirect “subsidiary” of such “holding company” as such terms are defined in section 1159 of The Companies Act 2006;

**Application and Account Details Form** means (i) in respect of postal sign up (referred to in clause 2.3(a)), the form entitled as such for use in respect of the Service; and (ii) in respect of online sign up (referred to in clause 2.3(b)), you can access the online form on the ‘Change Your Bank Details’ web page, which is available under the ‘Manage Your Account’ section on the Share Portal; **Business Day** means any day, which is not a Saturday, Sunday or public holiday, and on which banks are open for business in England;

**Cancellation Fee** means the sum specified as such on the price list available at [mpms.mufg.com/en/for-individuals/uk/shareholders/international-payment-service/](http://mpms.mufg.com/en/for-individuals/uk/shareholders/international-payment-service/);

**Company** means the client of MUFG Corporate Markets or of certain of MUFG Corporate Markets’ Affiliates in which you (directly or indirectly) hold shares or other securities;

**CREST** means the computer-based system operated by Euroclear UK & Ireland Limited for the transfer of uncertificated securities;

**Direct Payment** means an electronic funds transfer of monies in your chosen Direct Payment Currency;

**Direct Payment Currency** means the currency selected by you from the list of available currencies for Direct Payments from time to time;

**IPS Exchange Rate** means the conversion rate for foreign currency specified by MUFG Corporate Markets from time to time at [mpms.mufg.com/en/for-individuals/uk/shareholders/international-payment-service/](http://mpms.mufg.com/en/for-individuals/uk/shareholders/international-payment-service/);

**MUFG CMT** means MUFG Corporate Markets Trustees (UK) Limited, which is authorised and regulated by the Financial Conduct Authority (FCA);

**Paying Agent** means the agent nominated by us to convert Payments and pay amounts to you in the Payment Currency (including any agent or correspondent banks of the Paying Agent in your Payment Country);

**Payment** means the payment by the Company of a dividend and/or interest in respect of the shares or other securities (including, without limitation, loan notes and bonds) you hold (or held by MUFG Corporate Markets Trustees (UK) Limited on your behalf), or proceeds from a sale of your shares through MUFG Corporate Markets Share Deal (the share dealing division of MUFG CMT);

**Payment Currency** means Direct Payment Currency; **Share Portal** has the meaning given to it in clause 2.3(b); **Sterling Cheque** means a cheque for a sterling amount; **we/us/our** means MUFG Corporate Markets; and **you/your** means any holder, whether an individual or a company (including joint holders) who holds or sells shares or other securities (directly or indirectly) in the Company and who elects to benefit from the Service.

1.2 Headings to clauses are for convenience only and do not affect the interpretation. References to legislation or regulations in these Terms and Conditions, means the current legislation or regulations (as amended or replaced from time to time).

## 2. How to Benefit from the Service

2.1 Who is eligible? The Service is not available to you if:(a) you are an individual who lives in, or a company which is incorporated in or operates in, any jurisdiction where

your participation would require the Company or MUFG Corporate Markets to comply with legal, regulatory or banking requirements or administrative procedures, specific to that jurisdiction. You must satisfy yourself that under your local law, you are eligible to participate in the Service;

- (b) you are an individual who is under the age of 18;
- (c) your identity cannot be verified, or we are otherwise unable to complete our Know Your Client (KYC), Anti-Money Laundering (AML), or any relevant sanction checks in relation to your payment; or
- (d) you participate in a dividend reinvestment plan (DRIP), a dividend reinvestment scheme (DRIS) or make a scrip dividend election or where you receive Payments through CREST.

## **2.2 Existing rules, terms and conditions etc.**

- (a) If you participate in an employee share plan, scheme or nominee program administered by MUFG CMT, the rules or terms and conditions of the relevant share plan, scheme or nominee program will continue to apply.
- (b) If MUFG CMT receives Client Money (as defined in the FCA rules) for you, and you choose to have such Client Monies converted into foreign currency via the Service, you should be aware that your money may be treated in a different manner once it passes outside of the control of MUFG CMT. By choosing to use the Service, you are electing your money to be paid to MUFG Corporate Markets (UK) Limited being a different party to MUFG CMT. MUFG Corporate Markets (UK) Limited will then process your chosen foreign currency conversion through a Paying Agent and/or any other intermediary agent, often outside of the United Kingdom. In the event of MUFG Corporate Markets (UK) Limited's or the Paying Agent's failure this money may be treated in a different manner from that which would apply if the money was held by an approved bank in the United Kingdom. This means you may not have the same Client Money protections you would otherwise have under the FCA rules, or if the money was drawn directly from a MUFG CMT Client Money bank account.
- (c) MUFG Corporate Markets or MUFG CMT will not be liable for any failure whatsoever, and however caused, by such persons to return your money which is held by them unless it was caused by MUFG Corporate Markets or MUFG CMT's fraud, willful default, negligence or breach of applicable laws and regulations. Your instruction to MUFG CMT to pay your money to MUFG Corporate Markets (UK) Limited will discharge MUFG CMT of its statutory and fiduciary duty in respect of that Client Money.

## **2.3 How to sign up to the Service**

- (a) Postal sign up: To sign up to the Service by post, you must complete, sign and return to us an Application and Account Details Form. By doing so, you agree to be bound by these Terms and Conditions.
- (b) Online sign up: Where the Company provides a share portal (Share Portal), and if you are a registered user of the Share Portal, you may submit details of your Application

and Account Details Form online (this option is not available if you are a joint holder of shares or other securities in the Company). By clicking on the "Save" button at the end of the online Application and Account Details Form, you agree to be bound by these Terms and Conditions.

- (c) Your Application and Account Details Form must reach us by no later than the record date determined by the Company in respect of a Payment. If we receive your Application and Account Details Form after the record date, the Service may take effect from your next Payment.

## **2.4 Verification of identity and account opening**

- (a) To comply with applicable laws and regulations (including compliance with the United Kingdom Money Laundering Regulations 2007), we may be required to verify your identity. You authorise us to make credit reference, identity, fraud and other such searches and enquiries that may be necessary for the purposes of the Service (including searching the electoral roll and/or other electronic databases). You also authorise us to undertake further similar searches at regular intervals. A record of the search may be retained. You may also be required to provide additional information.

- (b) The Service is always at our discretion. We may refuse your Application and Account Details Form without informing you of our reasons for doing so and you agree that we will have no liability to you for any loss you may incur if your Application and Account Details Form is refused.

## **2.5 Joint holdings**

All joint holders must sign a paper copy of the Application and Account Details Form. By doing so, each holder agrees that they are individually liable for all obligations imposed on you under these Terms and Conditions.

## **2.6 Method of Payment**

If you wish to receive your Payment by Direct Payment, you must select a Direct Payment Currency on your Application and Account Details Form. Please note that you must also hold a bank account in such Direct Payment Currency (as specified in clause 3.7 below).

## **2.7 Application of Application and Account Details Form to all Payments**

By signing up to the Service, you agree to receive all Payments made by the Company (whether dividends or interest) via the Service.

## **2.8 Further Information**

The Application and Account Details Form and a full List of available currencies for Direct Payments are available by visiting [mpms.mufg.com/en/for-individuals/uk/shareholders/international-payment-service/](https://mpms.mufg.com/en/for-individuals/uk/shareholders/international-payment-service/) or by calling **+44 371 664 0300** from outside of the UK or **0371 664 0300**. (Calls are charged at the standard geographic rate and will vary by provider. Calls outside the United Kingdom will be charged at the applicable international rate. We are open between 9 am – 5.30 pm, Monday to Friday excluding public holidays in England and Wales).

## **3. How the Service Works**

3.1 The Service allows you to elect to have Payments from

the Company (or MUFG CMT, in the case of the proceeds from a sale of your shares) converted into your chosen Payment Currency and sent to you by Direct Payment by the Paying Agent.

3.2 After deduction or withholding of sums on account of any tax and deduction of the Administration Fee (see clause 5), the Paying Agent will convert your Payment from the Company or MUFG CMT into your chosen Payment Currency and it will then send the balance to you by Direct Payment. The Paying Agent will send the balance to you 2 Business Days after the relevant Payment is received by them, subject to factors outside of their control such as correspondent bank processing.

**3.3 Please note that:**

(a) the Service can only be provided in respect of Payments of not Less than £10. Payments below £10 will continue to be paid to you via the existing payment method; and

(b) If your Payment is for more than £100,000, the Payment will be paid to you by way of Sterling Cheque unless we have agreed otherwise.

3.4 The IPS Exchange Rate will be applied to conversions of Payments into the Payment Currency and any re-conversion of the Payment Currency into Sterling.

3.5 Please note that exchange rates may fluctuate according to supply and demand, market and economic conditions and other factors.

3.6 The Paying Agent may delay, refuse or be unable to execute payments to you for other reasons including (but not Limited to) sanctions or other Legal requirements affecting the Payment Currency, or where the Paying Agent ceases to provide payments in the Payment Currency. If this happens, the Payment will be in sterling and a direct debit to your UK bank account will be made (if we have these details), or a Sterling Cheque will be issued to your registered address.

3.7 If you elect to receive Direct Payments on your Application and Account Details Form, you hereby acknowledge that:

(a) the bank account nominated on your Application and Account Details Form must be an account you hold either solely or jointly. It is your responsibility to notify us as soon as the details of your bank account change. We may require you to provide proof that you are a named holder on the bank account;

(b) the transfer of monies in certain Direct Payment Currencies requires an international bank account number (IBAN) (this number should be available on your bank account statements or directly from your bank) to be specified on your Application and Account Details Form. You must specify an international bank account number (IBAN) on your Application and Account Details Form (if required). Failure to do so may result in your Application and Account Details Form being rejected;

(c) the transfer of monies in all Direct Payment Currencies

requires the full name and address of the beneficiary bank (this information should be available on your bank account statements or directly from your bank) to be specified on your Application and Account Details Form. Failure to do so may result in your Application and Account Details Form being rejected;

(d) you must hold a bank account in your chosen Direct Payment Currency;

(e) monies sent to you by Direct Payment under these Terms and Conditions will be sent to the bank account nominated by you on the Application and Account Details Form; and  
(f) if you elect to receive Direct Payments, such sums may not arrive into your nominated bank account on the same day as the Paying Agent sends such sums to you under clause 3.2.

3.8 If you elect to receive Direct Payments, you hereby acknowledge that if the Paying Agent is not able to pay into your bank account by Direct Payment because of a problem with the account or with information you supplied to us, the payment will be reconverted to sterling and returned to us. We will then contact you for updated Direct Payment details.

## 4. Communications

### 4.1 General

You may give us instructions, in English only:

(a) via the Share Portal (if available); or

(b) by post to: MUFG Corporate Markets, Central Square, 29 Wellington Street, Leeds LS1 4DL, United Kingdom.

(c) by email to: [ips@cm.mpms.mufg.com](mailto:ips@cm.mpms.mufg.com).

You should quote your full name, address and your Investor Code (IVC) (this code can be found on your certificate, tax voucher or dividend confirmation). If you suspect that you are the victim of fraud, you should contact us as soon as possible. You will be responsible for all instructions in respect of the Service and for the accuracy of all information given to us.

### 4.2 Communications to you

(a) You authorise us to communicate with you by letter, telephone or electronic mail, unless specifically requested otherwise by you in writing. We will not accept responsibility for any documentation before it is received by us, or after it has been dispatched to you (provided we have taken reasonable care to dispatch it to your registered address). All documents whether posted by you or by us will be posted at your own risk. We recommend that you send important documents to us by recorded or special delivery for your own safety and security.)

(b) All documents or communications sent by us will be sent to your last registered address or sent by electronic means to your last email address notified to us. Documents or communications sent to you will be treated as received by you on the day they were sent (for email) or on the tenth Business Day following the day they were sent (for post).

(c) All documents or communications sent by post or electronic means are sent at your risk and MUFG Corporate Markets will not be liable for any delay or failure to receive

any document or communication.

**4.3** You agree that we may record all telephone conversations between you and us and use such recordings, or transcripts from such recordings, as evidence in any dispute or anticipated dispute between you and us and for training and quality control purposes.

**4.4** Recordings or transcripts made by us may be destroyed under our normal practice. We may deliver copies or transcripts of such recordings to any court or regulatory body.

**4.5** You will receive your usual Dividend Confirmation in respect of your dividend income on your shares showing your full Payment amount in the original currency (prior to the deduction of the administration Fee and conversion into the Payment Currency).

## 5. Charges

**5.1** For each Payment received, we will deduct an Administration Fee and the balance will be converted into the Payment Currency using the IPS Exchange Rate (as referred to in clause 3.4 above). Please note that the Administration Fee will be deducted from the Payment, even if the Paying Agent is not able to make the payment to you (see clauses 3.8 and 3.9).

**5.2** Our fees are subject to review and modification from time to time. Our latest price list may be viewed at [mpms.mufg.com/en/for-individuals/uk/shareholders/international-payment-service/](https://mpms.mufg.com/en/for-individuals/uk/shareholders/international-payment-service/). Please regularly visit this website to check our current prices.

**5.3** Please note that you are responsible for any extra bank charges applied by your local bank.

**5.4** Fees and charges may be shared between MUFG Corporate Markets and the Paying Agent.

## 6. Withdrawal and Termination

**6.1** You may cancel your Application and Account Details Form and withdraw from the Service at any time. Your written withdrawal instruction must reach us before the record date prior to the Payment, if the Service is not to apply to that Payment.

**6.2** We may withdraw the Service from you at any time (where possible we will give you at least 14 days notice). **6.3** No penalty will be payable by either party on termination. **6.4** If you are the sole holder and we receive adequate proof of (in the case of individuals) your death or (in the case of companies) your insolvency, we may cease the provision of the Service to you.

**6.5** Withdrawal or termination of our agreement with you based on these Terms and Conditions will be without prejudice to the completion of transactions already initiated.

## 7. Representations and Warranties

**7.1** By applying to join the Service, you represent to us that: (a) you are the registered holder of the relevant shares/ other securities, or the beneficial owner of the relevant shares held by MUFG CMT, or that you are the duly authorised legal

representative of such registered holder or beneficial owner; and

(b) you will comply with all applicable regulations to which you are subject including, without limitation, all tax laws and regulations, exchange control requirements and registration requirements.

**7.2** You undertake to promptly notify us of any change to the details supplied by you which may affect our relationship with you or the Service.

## 8. Limitation on Liability

**8.1** We will take reasonable care and skill in the administration of the Service.

**8.2** We will not be liable for any losses or expenses suffered by you as a result of circumstances beyond our reasonable control (including, but not limited to, because of breakdown, failure or malfunction of any computer systems or telecommunications links, industrial disputes, postal delays, failure of third parties including the Paying Agent to carry out their obligations, the suspension of trading by any exchange or clearing house, the acts of governmental or regulatory authority including the imposition of exchange controls, war, insurrection, sanctions or embargos). We will, where possible, take such reasonable steps as we can to bring those circumstances to an end as soon as possible.

**8.3** We are responsible for losses you suffer as a result of us breaching these Terms and Conditions or our negligence if the losses are a foreseeable consequence of such breach/ negligence. Losses are foreseeable if they could be contemplated by you and us at the time the agreement for the Service was entered into. We are not responsible for indirect or consequential losses which occur following the main loss or damage you may suffer (such as loss of profits, opportunity or goodwill).

**8.4** We do not accept responsibility for the acts and omissions of the Company, the Paying Agent, your local bank or any correspondent bank involved in the Service.

**8.5** We shall not be liable for acting upon any instructions which are forged or fraudulent, and shall be entitled to assume that all signatures are genuine, provided that we have acted with due care in accepting those instructions.

**8.6** Nothing in these Terms and Conditions shall exclude or limit our liability to you for:

- (a) death or personal injury resulting from our negligence; or
- (b) any losses suffered by you as a result of fraud; or
- (c) any other liability which cannot be excluded or limited by law.

## 9. Protection Of Information

**9.1** MUFG Corporate Markets collects personal information about you and we are committed to protecting this information and your privacy. A full copy of MUFG Corporate Markets' privacy policy is available online at [mpms.mufg.com/en/policy-statements/privacy/](https://mpms.mufg.com/en/policy-statements/privacy/) or you can ask us for a copy.

## **10. Assignment and Sub-contracting**

We may assign our rights and duties to any affiliated company within our group of companies, provided that such affiliate, in our reasonable opinion, has the requisite resources and expertise to run the Service. We may also choose to sub-contract any of our duties to another company however we will still remain responsible to you for the performance of our duties under these Terms and Conditions.

## **11. General Provisions**

**11.1** Amendment, suspension etc.: The operation of the Service is subject always to MUFG Corporate Markets' discretion. The Service (and these Terms and Conditions) may be amended, suspended or terminated at any time (including but not limited to where the Paying Agent amends, suspends or terminates its service to MUFG Corporate Markets). If the Service is so amended, suspended or terminated, notice will be given to you as soon as is reasonably practicable. In the event of required changes, due to statutory or regulatory changes, amendment may take place without notice.

**11.2** Existing mandates: If you decide to participate in the Service you will be deemed to have agreed that any existing mandates which you may have given to us in respect of your shares or other securities (including without limitation, any currency election mandate in respect of the payment of dividends by the Company), or to MUFG CMT in respect of any holdings with them, will be replaced by the new Application and Account Details Form in respect of the Service.

**11.3** Invalidity, etc.: If any of the provisions of these Terms and Conditions are found to be invalid, illegal or unenforceable for any reason, such provision shall be removed and the remainder of the provisions in these Terms and Conditions shall continue in full force and effect.

**11.4** No third party rights: Nothing in these Terms and Conditions shall confer or is intended to confer on any third party any benefit or the right to enforce any terms contained herein for the purposes of the Contracts (Rights of Third Parties) Act 1999.

**11.5** Discharge: You agree that the transfer of the Payment (less the Administration Fee) to the Paying Agent by MUFG Corporate Markets constitutes good discharge of the Company's obligation to pay the full amount of the relevant Payment to you.

## **12. Governing Law**

**12.1** This document and all dealings in relation to the Service are governed by English law. The English courts will have exclusive jurisdiction to decide on any matters relating to the Service.

**12.2** These Terms and Conditions constitute the entire and only agreement between you and MUFG Corporate Markets relating to the provision of the Service and replace any previous agreements or terms and conditions in respect of the Service.

## Contact us

For more information about the International Payment Services, please contact us in one of the following ways:

 [ips@cm.mpms.mufg.com](mailto:ips@cm.mpms.mufg.com)

 +44 371 664 0300

Calls are charged at the standard geographic rate and will vary by provider. Calls outside the United Kingdom will be charged at the applicable international rate. We are open between 9 am – 5.30 pm, Monday to Friday excluding public holidays in England and Wales.

 [mpms.mufg.com/en/for-individuals/uk/shareholders/international-payment-service/](https://mpms.mufg.com/en/for-individuals/uk/shareholders/international-payment-service/)

 **MUFG Corporate Markets**  
Central Square  
29 Wellington Street  
Leeds  
LS1 4DL

MUFG Corporate Markets is a trading name of MUFG Corporate Markets (UK) Limited.

Registered office: Central Square, 29 Wellington Street, Leeds LS1 4DL. Registered in England and Wales No. 2605568.

[mpms.mufg.com/](https://mpms.mufg.com/)

Correspondence: MUFG Corporate Markets, Central Square, 29 Wellington Street, Leeds LS1 4DL, United Kingdom. Telephone +44 371 664 0300 from outside the UK or 0371 664 0300. (Calls are charged at the standard geographic rate and will vary by provider. Calls outside the United Kingdom will be charged at the applicable international rate. We are open between 9 am – 5.30 pm, Monday to Friday excluding public holidays in England and Wales).

Standard Terms January 2025



# Application and Account Details Form

MUFG Corporate Markets International Payment Service (IPS)

## 1. Holder's Details

Holder's full name	
Joint Holder(s) full names	
Holder's registered address	
Telephone (For use in event of a query)	Postcode
Email (For use in event of a query)	

## 2. Companies you hold shares/ other securities in

Company name
Investor code
Company name
Investor code

### 3. Currency

All dividends, or other payments related to the securities in the above Company(s) (e.g. share sale proceeds), shall be paid to the Holder in the following foreign currency:

Country

Currency

This form will replace any existing currency election or bank mandate in the holder's name in respect of the companies listed in section 2 of this form.

### 4. Method of payment

All dividends, or other payments related to the securities in the above Company(s), will be paid into the bank account that you specify below. Note that this must be your bank account only, we are not permitted to pay any third party on your behalf.

### 5. Bank account details to which payments are to be sent

Bank code (BIC)

Account number/ IBAN

Name of account holder (The account must be in the name of the shareholder)

Name of the bank

Address of the bank

### 6. Declarations

1. You, being registered holder(s) of shares/other securities in the Company(s) in section 2, hereby apply to join the International Payment Service (the "Service").

2. You hereby instruct MUFG Corporate Markets (UK) Limited (trading as MUFG Corporate Markets) to have all dividends on all of your holdings of shares/other securities in the Company(s) in section 2, paid in the currency specified above, into the bank account specified above.

3. You have read and agree to the terms and conditions of the Service and understand that they, together with this form, form a binding contract between you and MUFG Corporate Markets and you confirm that the above information is true and correct.

4. You also confirm that, if you are a MUFG Corporate Markets Trustees (UK) Limited (trading as MUFG Corporate Markets) retail client, by signing up for this Service you are requesting that any proceeds from your investment activities with MUFG Corporate Markets Trustees (UK) Limited (e.g. the sale of your shares) are paid to MUFG Corporate Markets (UK) Limited, being a different party, for the purposes of facilitating your requested currency exchange. Following such payment to MUFG Corporate Markets (UK) Limited, you understand and accept that MUFG Corporate Markets Trustees (UK) Limited shall be discharged from its statutory and fiduciary duty in respect of your client money.

5. You confirm that the bank account details given in section 5 are for an account in your name or in the name of one of the account holders.

All joint holders must sign this form. If the holder is a company, only authorised signatories of the company can sign this form.

1st Named:

2nd Named:

3rd Named:

4th Named:

Date

Completed forms should be returned to: MUFG Corporate Markets, Central Square, 29 Wellington Street, Leeds LS1 4DL, United Kingdom. If you have any questions please contact the IPS helpline on +44 371 664 0300 from outside the UK or 0371 664 0300. (Calls are charged at the standard geographic rate and will vary by provider. Calls outside the United Kingdom will be charged at the applicable international rate. We are open between 9 am – 5.30 pm, Monday to Friday excluding public holidays in England and Wales).

MUFG Corporate Markets is a trading name of MUFG Corporate Markets (UK) Limited and MUFG Corporate Markets Trustees (UK) Limited. Share registration and associated services are provided by MUFG Corporate Markets (UK) Limited (registered in England, No. 2605568). Regulated services are provided by MUFG Corporate Markets Trustees (UK) Limited (registered in England, No. 2729260), which is authorised and regulated by the Financial Conduct Authority. The registered office of each of these companies is Central Square, 29 Wellington Street, Leeds LS1 4DL. [mpms.mufg.com/](http://mpms.mufg.com/)